

MANUSCRIPT SUBMISSION and AUTHOR INSTRUCTION

The Hirsch Award recognizes the best paper written by a medical student, resident in general psychiatry or pediatrics or child psychiatry fellow. New graduates (no more than two years out of training) are invited to submit papers completed during their training.

Manuscripts are rated and evaluated on originality and relevance to Child and Adolescent Psychiatry. The types of manuscripts accepted are: Case Reports, Literature Reviews, and any new Research Projects.

Manuscript submissions for the Jay Hirsch Award should be submitted in a standard word processing format, either Microsoft Word or Corel WordPerfect. The manuscript should be double-spaced on standard 8" x 11" paper dimensions, using 12 pt. font size. Double-space all copy, including title page, abstract, list of references, tables, and figure captions.

Each manuscript must contain the following elements, each beginning on separate pages:

1. **A running head** (an abbreviated form of the main title).
2. **Title page.** This should include the title and on a separate line, the full names of author(s) and academic degree(s), the name, address, telephone and fax numbers, and e-mail address of the corresponding author if there is more than one author.
3. **Abstract.** The abstract should 250 words or less and must stand on its own.
4. **Manuscript.** Abbreviations (other than units of measure) should be spelled out the first time they are used. Use the generic name of all drugs referred to in the manuscript. Do not use footnotes to the text. When using direct quotations, cite the page number for the quotation in the text, immediately after the quotation. Include the text reference citation as well. The paper should be divided into sections, as appropriate, as described below:
 - a. Introduction.
 - b. Method
 - c. Results
 - d. Discussion
5. **Reference list.** Cite references within the body of the text either by author(s) and date of publication in parenthesis with references listed alphabetically in the reference list or by using Arabic superscript numbers with references listed in order of appearance in the reference list.

Reference list

- a. Accuracy of references is the responsibility of the author. Arrange in numerical or alphabetical order.
- b. Do not cite unpublished manuscripts, submitted manuscripts, or personal communications in the reference list; note only in the text.

Tables

Number tables consecutively using Arabic numerals in order of appearance in the text. Cite each table in the text and note approximately where it should be placed. Type each table on a separate page with the title and legend included. Double-space the table and any footnotes to it. Use brief headings for columns. If abbreviations are necessary, define them in a key at the end of the table. Keep footnotes to a minimum; if necessary, use superscript letters to denote them.

Figures

Figures must be submitted in electronic form in a separate electronic file.